

Minutes of the Skype Meeting 6th November 2019

Participants:

ULPGC: Prof. Domingo Verano, Prof. Inmaculada Galván, Prof. Alicia Bolivar and Valentina Grasso

UPORTO: Francisca Costa

The aim of this meeting was to decide the next activities of the Portuguese team under the ARROW Project.

At this regard the project coordinator proposed to UPORTO to join and lead the Dissemination and Exploitation Committee (DEC) and to help with the preparation of the ARROW Dissemination Strategy Plan. A draft of the Dissemination Strategy Plan has been already prepared but it is necessary to improve it and specially to add the project outcomes and results obtained up to date as required by EACEA.

UPORTO agreed with this proposition therefore they will start working on the preparation of the Plan and sent it back to ULPGC before 30th November 2019.

On the other hand, UPORTO will participate in the preparation of the templates for the Mentorscientist platform (a draft will be sent for review) as well as in the recruitment of European Mentors (belonging to the 6 areas of studies of ARROW) who will participate in the Mentorscientist activity.

As for the Quality, UPORTO will check and review the templates for Quality Reports to be sent to the Mongolian Partners in order to undergo activity 4.4

the budget for UPORTO was also reviewed and the coordinator agreed to move the budget of Staff cost corresponding to WP preparation (Since UPORTO entered the Consortium when this WP was already finished) to WP Dissemination.